**BSJ Child Protection and Mandatory requirements**

1. **Club Children’s Officer**
2. **Designated Liaison Person**
3. **Garda Vetting**
4. **Child Safeguarding**
5. **Coaching**
6. **GAA Code of Behaviour**
7. **Our Games Our Code**
8. **BSJ Antibullying Statement**
9. **Communications & Social Media guideline**
10. **Guidelines for away trips, hosting and transport**
11. **CLUB CHILDREN’S OFFICERS**

**SUE McDONNELL      -    0863219377**

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The key role of the Club Children’s Officer (CCO) in BSJ is to establish a child and youth centred ethos in the club and to act as a link between children/young people, their parents / guardians and the Club.

As a club, we want to ensure that our young people can participate, enjoy and benefit from our Gaelic Games in safe and enjoyable surroundings.

Team mentors, juvenile players or the parents / guardians of juvenile players can **contact our Children’s Officer** if they have any concerns or enquiries about child protection or safety issues.

The CCO helps to ensure that everyone who is working with children under the age of 18 meets the following requirements for:

* **Registration with the club**. <https://ballinteerstjohns.com/bsj-membership-forms/>
* **Approval to mentor / coach if new to club**. <https://ballinteerstjohns.com/wp-content/uploads/sites/87/2021/04/Approval-procedure-new-mentor-BSJ-Feb-2021-1.docx>
* **Garda vetting** – legal requirement and **lasts for 3 years**. (See vetting tab)
* **Child safeguarding certification** – lasts for 3 years. (See safeguarding tab)
* **Coaching**: Must attend a Fundamental GAA coaching course. Team coordinator to contact club Games Promotion Officer (GPO) to arrange this.

The CCO should as far as possible ensure that all players, coaches/team mentors, parents / guardians, officials and spectators adhere to the [GAA Code of Best Practice for Youth Sport and Code of Behaviour](https://www.gaa.ie/news/gaa-code-behaviour/).

1. **DESIGNATED LIAISON PERSON (DLP)**

**The** **BSJ Designated Liaison Person is: Darren Chambers 0878177009**

The role of the DLP is to investigate or validate child protection allegations or concerns within the club using the guidelines for dealing with allegations of abuse.The **DLP is responsible for** ensuring that reporting procedures within the Club/County are followed so that child welfare and protection concerns are referred promptly to Tusla. The DLP will liaise with the Mandated Person for the GAA, Camogie Association or LGFA as required and maintain records.

1. **GARDA VETTING**

Under current legislation it is a criminal offence in Ireland for a person acting on behalf of the GAA to commence working with children and vulnerable adults under the age of 18 without that person first being vetted through the GAA, Camogie Association or LGFA by the National Vetting Bureau. Anyone who was vetted prior to January 2019 must now be re-vetted before the end of May 2021.

All mentors / coaches, Female Liaison Officers (FLOs), members of the Club Executive, and any parent / guardian helping out with team groups must be vetted. The vetting process must be completed online as per the following steps.[Vetting (gaa.ie)](https://www.gaa.ie/the-gaa/child-welfare-and-protection/vetting)

**Step 1: (Must be completed before online application to the GAA)**

Complete the ID validation form [wsbfcv6wvugeroj4kkmt.pdf (gaa.ie)](https://www.gaa.ie/api/pdfs/image/upload/wsbfcv6wvugeroj4kkmt.pdf) and present with photo ID and evidence of your address to the CCO. The primary purpose of this form is for you to provide your name, address, club, role for which you applied, and to present your ID (e.g. copy of your passport plus a utility bill showing your current address) plus a valid email address to the club for identification purposes and for future reference.

During the COVID pandemic, you may email these documents to the CCO at the following email: [**childrensofficer.ballinteerstjohns.dublin@gaa.ie**](mailto:childrensofficer.ballinteerstjohns.dublin@gaa.ie)

The CCO will confirm receipt of the documents and request you to proceed to Step 2.

It takes approximately 2 weeks for the process to be cleared and you will then be vetted for 3 years. Contact the Club Children’s Officer if you have any difficulty with this process.

**Step 2:**

Complete the online application to the GAA at the following link:

[Forms - New Item (flowforma.com)](https://gaa.flowforma.com/Lists/Forms/NewForm.aspx?FlowId=7)

You will get a confirmation receipt with the number of your application from the GAA, Camogie Association or the LGFA who forward your application to the National Vetting Bureau (NVB).

**Step 3:**

The NVB will issue you with the NVB Vetting Application form. This will be issued to the email address you provided in Step 2. **Please complete this form ASAP so that your vetting is processed quickly.**

Completing this form is a confidential matter between you and the NVB. All sections of the form including current and previous addresses, email address and contact telephone numbers, information on convictions and prosecutions (if any), plus other information will be required when completing the form.

Once all sections of the form have been answered this then completes your application process for E Vetting in the GAA and within a short period of time you shall be contacted by the GAA to inform you as to the outcome of the vetting application.

You and your Club Secretary will be notified when the vetting process has been completed.

All Vetting queries should be forwarded to[**evetting@gaa.ie**](mailto:evetting@gaa.ie)

1. **CHILD SAFEGUARDING:**

All coaches, mentors, FLOs, members of Club Executive and anyone involved with children under 18 in the club MUST complete a Face-to-Face safeguarding workshop for the first time. This is usually facilitated in the clubhouse and is booked through the Club Children’s Officer (CCO). Voluntary contribution €10 / person.

During the COVID pandemic, online training is being facilitated by the GAA to provide the **Safeguarding 1 Child Protection in Sports Awareness workshops** **(SG1)**.

**Safeguarding requirement for NEW Mentors:**

Due to the unprecedented demand for the workshops, a **‘Temporary Safeguarding 1 programme’** has been developed to allow **new mentors / coaches** achieve their initial safeguarding training requirements while awaiting the availability of the Face-to-Face / Virtual SG1. The CCO will confirm dates of Virtual workshops when available to the club.

Link to **Temporary SG1**:

<https://learning.gaa.ie/tempsafeguarding1>

Please email temporary cert to the CCO:[**childrensofficer.ballinteerstjohns.dublin@gaa.ie**](mailto:childrensofficer.ballinteerstjohns.dublin@gaa.ie)

**Safeguarding requirements for Existing Mentors:**

If your safeguarding certificate has expired (lasts for 3 years), please complete the online safeguarding refresher programme at the following link:

[Child Safeguarding 1 Refresher | GAA DOES](https://learning.gaa.ie/safeguardingrefresher)

Please email refresher cert to the CCO: [**childrensofficer.ballinteerstjohns.dublin@gaa.ie**](mailto:childrensofficer.ballinteerstjohns.dublin@gaa.ie)

1. **COACHING**

All mentors must achieve a foundation level of coaching in order to carry out their role as mentor with the club.

Familiarise yourself with the Code of Practice **and** Code of Behaviour [GAA Code of Best Practice for Youth Sport and Code of Behaviour](https://www.gaa.ie/news/gaa-code-behaviour/).

* Always remember to **avoid** compromising your role as a Coach
* **Avoid** a situation where you are alone in a car or dressing room with a player
* **Avoid** taking coaching sessions on your own
* **Avoid** spending time alone with a player or away from others
* **Avoid** taking young players to your home

**Online Coaching of Children Guidance 2021**

A revised Guidance for Online Coaching of Children has been agreed following consultation with statutory authorities, parents, coaches and the Gaelic Games Associations. The Guidance will assist all clubs who wish to deliver online coaching sessions whether it is for nursery level or up to Minor level or as part of a skills challenge competition or a charity event.

Please see link for Guidance for Online Coaching of Children:

<https://www.gaa.ie/api/pdfs/image/upload/noga2qz5r24reojllc3m.pdf>

1. **GAA CODE OF BEHAVIOUR:**

Link to GAA Code of Behaviour: [ukepuvlq3qhyie10jfqy.pdf (gaa.ie)](https://www.gaa.ie/api/pdfs/image/upload/ukepuvlq3qhyie10jfqy.pdf)

1. **OUR GAMES OUR CODE:**

[GAA Our Games Our Code Information Booklet.pdf (google.com)](https://docs.google.com/viewer?a=v&pid=sites&srcid=Z2FhLmllfHNoYW5raWxsLWdhYS1jbHVifGd4Ojg0OGVkOWY0OTMyMmVjNg)

1. **ANTIBULLYING STATEMENT:** Link to document
2. **COMMUNICATIONS & SOCIAL MEDIA:** Link to document
3. **TRANSPORT, HOSTING, AWAY TRIPS:** Link to document